

# NORTH MUNDHAM PRIMARY SCHOOL



## CHARGING POLICY

### The aims of our school are:

- to work together to provide a safe, happy, stimulating environment where children can enjoy their right to learn and achieve their personal best.
- to model and promote an environment where everybody respects, values and cares for each other.
- to be a healthy place to grow, learn and play.
- to facilitate and nurture growth, appreciation and understanding in the following areas: aesthetic, creative, cultural, emotional, environmental, intellectual, moral, physical, social and spiritual.
- to prepare and enable our children to be successful contributors in the world beyond school.

In order to achieve our aims the school organises a wide range of visits, speakers, workshops, sports tournaments and festivals, practical activities such as cooking and DT etc.

North Mundham School believes that all pupils should have an equal opportunity to benefit from school activities and visits (curricular and extracurricular) regardless of their family's financial means. No direct charges are made to parents for school activities, materials used or items made where these take place within the school day. We believe that children's education is enriched for example by educational visits and visiting speakers. Where activities do incur an additional cost to the school, all parents will be informed of the cost of the activity and invited to make a donation to cover the cost. No child is excluded if parents do not send in a donation but the activity may have to be cancelled if too many parents do not make a contribution towards the cost as there is no central funding.

'School hours' is defined as those when the school is actually in session, and do not include the break in the middle of the school day. If an educational visit or activity is organised during holiday periods, weekends or outside of school hours then direct charges may be made.

### **Musical instrument tuition**

Charges are made for teaching pupils to play a musical instrument during school hours i.e. from the West Sussex Music Trust. All pupils in Year 4 receive teaching to play a musical instrument funded by the school.

### **Voluntary Contributions**

All parents will be informed of the cost of the activity and invited to make a donation to cover the cost. No child is excluded if parents do not send in a donation but the activity may have to be cancelled if too many parents do not make a contribution towards the cost as there is no central funding.

## **Education outside school hours**

Parents can be charged for activities that happen outside school hours when they are not necessarily part of the National Curriculum or religious education. If an educational visit is organised during holiday periods or weekends then direct charges may be made.

## **Residential visits**

In these circumstances schools can charge for board and lodging. Parents who are in receipt of Universal Credit with an annual net earned income of no more than £7,400, Income Support, Child tax credit (provided they are not entitled to Working Tax Credit and have an annual income of £16,190 or less), Income related Employment and Support or an income-based Jobseeker's Allowance may claim to receive the board and lodging element free of charge.

We have established a system for parents to pay in instalments. The deposit is non-refundable. Refunds of the full amount are payable on a sliding scale and families will be informed of the time limit after which no refunds are possible.

## **Before and After School Care Club**

There is a charge for this provision. Please ask at the school office for an information pack with current fees.

Reviewed: Nov. 2018